

# **REGULATIONS**

## **of the V4 Seminars within the project V4 Summer School on Smart Analytical Science ("Regulations")**

### **§ 1**

#### **Date and duration**

1. Seminars within the project *V4 Summer School on Smart Analytical Science* take place on: October 30, 2023; January 9, 2024; March 19, 2024; June 4, 2024; and October 15, 2024 (hereinafter referred to as the "Event").
2. The Event is organized by the Jagiellonian University - Faculty of Chemistry, Gołębia 24, 31-007 Kraków (hereinafter referred to as the "Organizer").
3. The Event is held in an online mode. The session is broadcast to the Participants of the Event online by means of electronic communication – application MS Teams (called the "Platform").
4. Participant acknowledges that taking part in the Event is tantamount to accepting the Regulations.
5. Detailed information about the Event and the program can be found on the Event's website: <https://v4ssas.project.uj.edu.pl/on-line-seminars>.
6. During the Event, guests will be presented with activities prepared for them, which will be defined in separate programs. The programs referred to in the previous sentence will be posted on the Event's website (<https://v4ssas.project.uj.edu.pl/on-line-seminars>) and in the Event's registration system.

### **§ 2**

#### **Registration of participation in the Event**

1. Anyone who participates in the Event in any form is a formal Participant of the Event.
2. Participation in the Event requires prior registration via the electronic form available at <https://v4ssas.project.uj.edu.pl/on-line-seminars>. The terms determining the acceptance of the application are given on the website: <https://v4ssas.project.uj.edu.pl/on-line-seminars>.
3. Participation is free of charge.
4. Participation in activities requiring prior registration without making it is not possible except for the situation of resignation from participation by a registered Participant.
5. Registration takes place by entering gender, scientific title, name, surname, career stage, institution and e-mail address and is carried out through the registration form available on the website: <https://v4ssas.project.uj.edu.pl/on-line-seminars>.
6. Registration will be performed separately for each seminar and the registration dates will be announced on the Event's website.

### **§ 3**

#### **Rules for participation in the Event on-line**

1. Participation in the Event takes place on the Platform, access to which will be enabled to the Participant at the e-mail address provided during registration.
2. Participation in the Event requires the Participant to have an ICT system that meets the following minimum technical requirements:
  - a) Internet access,
  - b) end device (e.g. computer, smartphone),
  - c) software that allows reading files in various formats (including text, sound, graphics, multimedia, video, etc.) and the current Chrome, Edge or Safari web browser.
3. The Organizer shall not be liable for any incorrect or untrue data provided by the Participant during the registration for the Event.
4. A maximum of 300 participants can participate in the Event. The order of registration is decisive. The Participant will receive an e-mail from the Organizer with information on whether or not he/she has been qualified to participate in the Event.

5. The Participant confirms that he/she has read the Regulations and accepts the provisions of the Regulations, which is tantamount to granting by the Participant the permissions, licences and authorisations referred to in the Regulations. The registration of participation in the Event is completed at the moment of filling in the Participant's data in the content of the Form and sending it by the Participant together with the consents referred to in the Regulations, using the registration system located on the Event Website <https://v4ssas.project.uj.edu.pl/on-line-seminars>.
6. On-line Participants will have the opportunity to actively participate in the Event using question and answer mode or chat.
7. Organizer, in making the Event Materials (hereinafter referred to as the "Event Materials") available to the Participant, pays particular attention to the need for Participant to respect intellectual property rights. The Participant undertake to use the Event Materials made available to them by the Organizer only for their own personal use. Modification, copying, transmission, public reproduction and any commercial use of these Event Materials requires the prior written consent of the Organizer or any other authorized entity. Participant shall be fully liable for any damages arising from their conduct contrary to the above provisions. If any part of Event Materials is distributed under Creative Commons license this need to be readily indicated on this part.
8. Participant accepts the established rules of the Event and its program and undertake not to change it or disrupt the course of the Event. The Organizer is entitled to exclude from participation in the Event Participants who violate the provisions of the Regulations, and in particular:
  - a. disrupt the course of the Event;
  - b. take actions that are unlawful, immoral or in conflict with the legitimate interests of third parties;
  - c. take actions aimed at circumventing or indicating an attempt to circumvent the Regulations of the Event;
  - d. take actions that violate the legitimate interests of the Organizer or harm its image.
9. In case that the Participant disturbs public order the Event staff is entitled to:
  - a. call on the Participant to behave appropriately;
  - b. require the Participant to leave the Event,
  - c. in a situation where the Participant's behaviour qualifies for such intervention, including, in particular, when it is repeated irrespective of the previous warning, disconnect the Participant.
10. During the Event, it is prohibited to manifest worldviews, including in particular political views. Jagiellonian University prohibits conducting commercial, promotional and advertising activities during the Event, except where a given entity has obtained a separate consent of Jagiellonian University.
11. The Organizer shall not be liable for:
  - a. incorrect or faulty operation of the software used by the Participant;
  - b. the lack or interruption of Internet access for reasons attributable to the Participant;
  - c. faulty computer equipment used by the Participant;
  - d. incorrect operation of the Platform by the Participant;
  - e. other circumstances preventing or hindering participation in the Event not caused by the actions or omissions of the Organizer.

#### **§ 4**

##### **Use of image, recording and transmission**

1. The Organizer will record the course of the Event in the form of an audio-video recording (hereinafter referred to as the "Recording"). By 7 days after a day of session, the Organizer will make the Recording available to the Participants of the Event, who will be able to view it after logging in on the website provided via Participant's email.
2. The Organizer will photoreport the Event.
3. The transmission, photoreport and the Recording includes the image of the Speaker, his/her presentation, Participant's image, name and surname, and the avatar or profile picture (image of the Participant is processed if he/she consents according to par. 4 sec. 5 hereinafter).

4. If the Participant uses the avatar or the profile picture, he/she declares that he/she has the rights enabling him/her to use it legally without violating the rights of the third parties.
5. Turning on the camera of the end device by the Participant is tantamount to granting the Organizer consent to share his image in real time using transmission of the Event on the Platform and to use this image as a part of the Recording and photoreport.
6. On-line Participants and the Speakers participating in the Event agree to the consolidation and use of their image (eg. avatar, profile picture, image) for the purposes indicated in this paragraph, without the right to remuneration for the above.
7. The image of the Speakers and the Participants will be used in the photoreport and in the Recording for the educational, information, documentation, advertising and promotional purposes for the Organizer and the Event. For the educational purposes the Recording will be accessible on the Krakus e-learning platform till December 2029. The photoreport will be available on the webpage <https://v4sssas.project.uj.edu.pl/on-line-seminars> and in Event's social media (Facebook, LinkedIn) until the consent for the use of image is revoked.
8. It is forbidden to record and take photos by the Participants during the Event without the prior consent of the Organizer.
9. The Organizer has the right to authorize other entities to use the image on the terms specified in this permit.

## **§ 5 Change of Regulations**

1. The Regulations are made available to participants on the website <https://v4sssas.project.uj.edu.pl/on-line-seminars> in a version enabling its downloading.
2. Jagiellonian University reserves the right to amend the Regulations, in particular due to a change in generally applicable law and the need to adapt the Regulations to this change, change the Program of the Event, and increase of the security measures accompanying the Event.
3. The amendment to the Regulations will come into force upon its publication on the Event's website.

## **§ 6 Processing of personal data**

In accordance with article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/ EC (General Data Protection Regulation, hereinafter the "GDPR"), Jagiellonian University informs that:

1. The administrator of your personal data is Jagiellonian University, Gołębia 24, 31-007 Kraków, represented by the Rector of Jagiellonian University.
2. Jagiellonian University has appointed a Data Protection Inspector, Czapskich 4, 31-100 Kraków. Contact with the Inspector is possible by e-mail: [iod@uj.edu.pl](mailto:iod@uj.edu.pl) or by calling 12 663 12 25 - from Monday to Friday, from 8:00 am to 3:00 pm.
3. Your personal data will be processed for the purposes of:
  - a. performance of the contract regarding participation in the Event, as well as for the purpose of registering participation in the Event, i.e. pursuant to art. 6 sec. 1b GDPR, based on the contract concluded by accepting the Regulations. The Event will be held online using the MS Teams Platform;
  - b. conducting photo reports, recordings and transmission of the Event for documentation, information, educational, advertising and promotional purposes of the Organizer and the Event itself, archiving - in relation to the personal data of the Participants in the form of images - based on their consent, i.e. on pursuant to art. 6 sec. 1a GDPR.
4. Providing your personal data is necessary to conclude a contract, participate in the Event. Providing personal data regarding your image is voluntary.
5. Your personal data may be made available to entities authorized to receive them on the basis of generally applicable legal provisions.
6. The recipients of your personal data are entities providing IT and organizational support in the organization of the Event - including the entities providing software for registration at the Event and transmission of the Event. As the Event is organized within the Project V4 Summer School on Smart Analytical Science - V4SSAS,

lists of registered participants can be reported to the International Visegrad Fund on the base of project contract (project id. 22310207).

7. Your personal data will not be transferred to third countries (outside the European Economic Area).
8. Your data will be stored for the period of organization of the Event and until the final settlement and closure of the Event, as well as until the limitation period for claims that may arise from the implementation of the contract referred to in sec. 3a, and to the extent indicated in sec. 3b above - until you withdraw your consent to data processing.
9. Your personal data provided in the Registration Form will not be made available to third parties.
10. Your personal data in the form of an image may be recorded in photos from the Event used to create Photo Reports and Recordings of the Event and processed on the Event's Website, Krakus Platform, on the Organizer's websites and social media profiles and on university channels in social media (in particular Facebook, LinkedIn), in a way that allows access by third parties, for information, documentation, educational, advertising and promotion purposes of the Organizer and the Event itself, as well as archiving, including for the purposes of reporting Event – in accordance with § 4 of the Regulations.
11. Personal data of the Speakers voluntarily indicated in the content of the Lecture will be processed on the Event Website and the Krakus Platform for information and documentation purposes.
12. You have the right to: obtain information about the processing of personal data and rights under the GDPR, access to your data and rectify it, as well as the right to delete personal data from the administrator's collections (unless further processing is necessary for execution legal obligation or to determine, assert or defend claims), and the right to limit processing, data transfer, object to processing - in cases and under the conditions set out in the GDPR.
13. To the extent that processing takes place on the basis of consent, you also have the right to withdraw consent at any time without affecting the lawfulness of the processing that was carried out on the basis of consent before its withdrawal.
14. Withdrawal of consent to the processing of personal data can be sent by e-mail to the following address: [v4.summerschool@uj.edu.pl](mailto:v4.summerschool@uj.edu.pl), by traditional mail to the address Jagiellonian University in Kraków, Secretariat, Faculty of Chemistry, Gronostajowa 2, 30-387 Kraków, Poland or withdrawn in person by appearing at the Faculty of Chemistry, Gronostajowa 2, Kraków, Poland.
15. Your personal data will not be subjected to automatic decision making or profiling.
16. You have the right to lodge a complaint to the President of the Office for Personal Data Protection if you find that the processing of your personal data violates the provisions of the GDPR.

## § 7

### Final Provisions

1. Jagiellonian University reserves the right to cancel the Event, change its program and formula. Jagiellonian University will announce the cancellation of the Event on the Event's website, referred to in §1 sec. 5. Jagiellonian University will not be obliged to any compensation in this respect to participants, nor to reimburse the costs incurred to participate in the Event.
2. In matters not covered by the Regulations, generally applicable law shall apply.

**I hereby confirm that I have read and accept the Regulations of the V4 Seminars within the project V4 Summer School on Smart Analytical Science organized at the Faculty of Chemistry of the Jagiellonian University in Kraków.**